

**Please carry this document with you.
It is your proof of insurance that you can show as needed and it gives you basic instructions
on what to do and whom to contact when you need assistance.**

NOTICE OF TRAVEL INSURANCE

issued to CISV International for all participants in CISV international programmes

for the period **1 February 2018 to 31 January 2019**

insured under Price Forbes Ltd Policy Number B0507N17DH04500,
underwritten by certain Underwriters at Lloyd's of London

This Notice of Insurance is NOT a policy document and in the event of a dispute concerning the insurance, the Price Forbes Ltd Policy document shall prevail. The Price Forbes Ltd policy document is available on the CISV International Intranet site.

Important information – Please Read: All claims are handled by Intana.

Emergencies:

In the event of a Medical Emergency or other serious situations you must contact Intana for advice as soon as possible. You will be asked for your name and the Policy number. Please be certain you advise Intana that you are a CISV participant.

Starting a Claim and Arranging Payment:

Do not leave the clinic or hospital without being sure that payment has been organized.

There are two ways you can do this:

- Either you pay the bill and then submit a claim later to Intana (using the [CISV Travel Insurance Claim Form \(Valid from 2016\)](#)); or,
- You ring Intana right away and arrange with them to open a file and pay the hospital directly.

Whichever you choose, please make sure that the person being treated and the hospital knows that all claim information must be sent to Intana (and not to the International Office).

Please see the flow chart on the next page. For more details information on how to start the process or make a claim with Intana please read the instructions found in [N-04 CISV Travel Insurance - How to Start of make a Claim](#)

Assistance for Emergencies and to start a claim

Telephone: + 44 (0) 1444 442 204 option 1

Fax: +44 (0) 1444 410 527

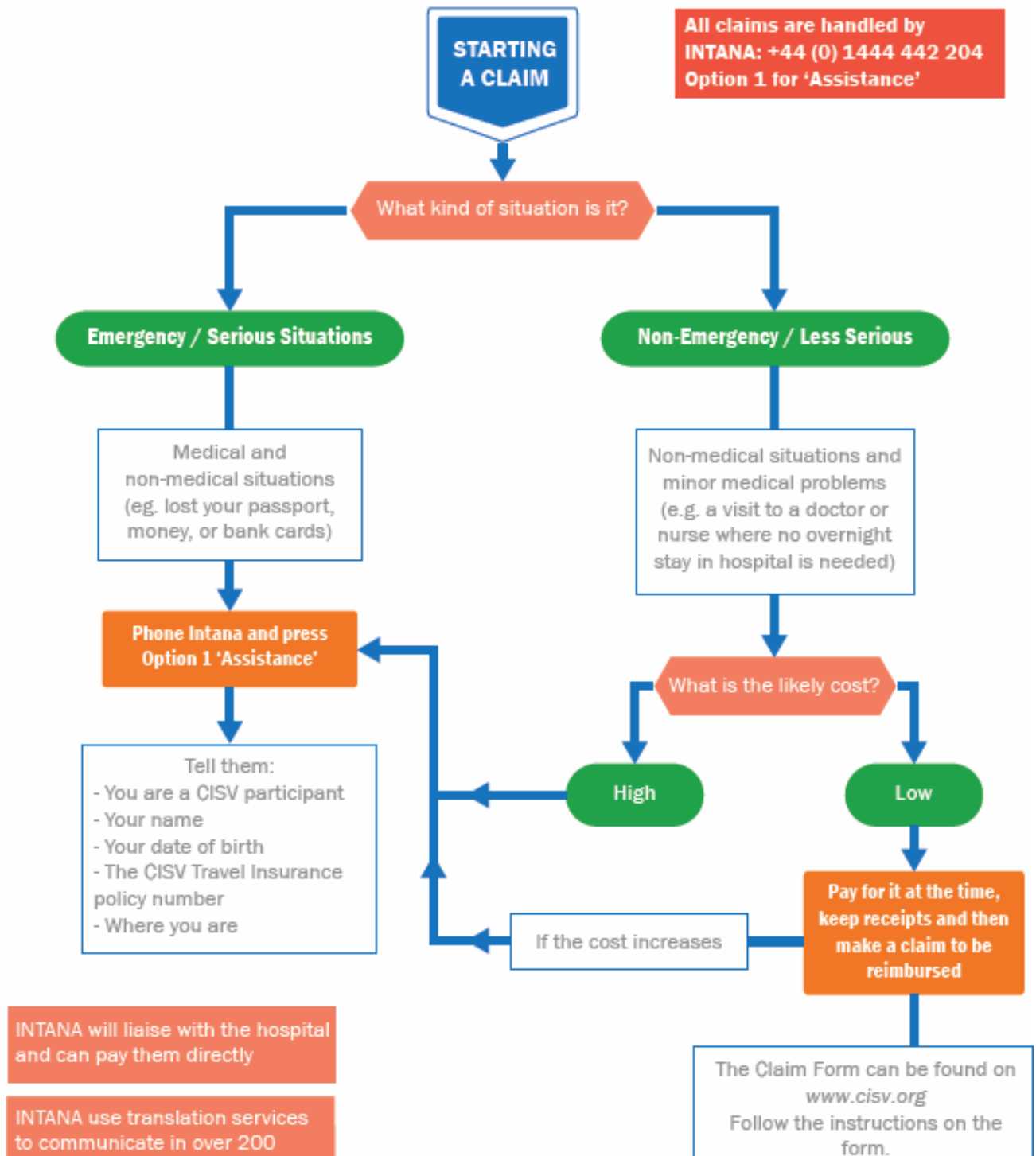
Email: CISVclaims@intana-assist.com

General enquires for existing claims

Telephone: + 44 (0) 1444 442 204 option 2 (opening hours 09:00 – 17:00 UK time)

Fax: + 44 (0) 1444 410 527 E-mail: CISVassistance@intana-assist.com

CISV Travel Insurance



INTANA will liaise with the hospital and can pay them directly

INTANA use translation services to communicate in over 200 languages.
The assistance line is staffed 24 hours a day, 365 days a year.
If you are unsure and need help contact INTANA.

For more details or more information on the process download the file: *How to start or make a claim*

